**Instruction to Install**

1. Insert PARC Newslog CD or Open Newslog Setup Folder
2. Open CD ROM Drive – and Open folder “SETUP”

**Setup folder will include:**

* 1. Newslog – Application Folder
  2. Newslog\_Report - Folder
  3. Newslog\_Setup.exe
  4. VFPODBC.msi
  5. VFP9SP0RT.exe

1. Install “Newslog\_Setup.exe” *(If you face any problems with Newslog\_Setup.exe you can install “VFP9SP0RT.exe”*)
2. Install “VFPODBC.msi” - Run as Administrator
3. Install “Setup” from “Newslog\_Report” folder
4. Copy folder “Newslog” to your “C:” Drive and make a desktop shortcut to “C:\Newslog\Newslog.exe” – you can copy to any location but you need to edit this information in config.ini.
5. If you want to change DATA path and IMAGE path to a server you can edit in Config.ini which can be find in the application folder “C:\Newslog\”

**Create users and Update Data**

1. Login as Admin
2. Create Users and groups
3. Logout and Login as newly created user
4. Click Sync. Data from top menu
5. Click on Update Master Files & Click on Download and Update button

**Verify installation**

1. Open Newslog.exe from the short cut
2. Check the version 3.0.771 from left bottom corner.
3. Confirm the Data path from left bottom corner just bellow of version.
4. Open few articles from it to make sure image is viewing properly
5. Try Export options from main screen

**NOTE**:  
Software documentation is provided in your “SETUP” folder as “PARC-Newslog.DOC”